

We make property management easy.

Our streamlined services make the property management and leasing process as smooth as possible.

While focusing on the Owner's needs, we provide...

- Document preparation & storage
- Processing income, expenses & reporting
- Rental tax processing
- Mobile friendly Owner portal
- Online access to communications, financial information, and reports
- Repair & maintenance coordination
- Tenant application and lease preparation

At Century 21 Arizona West, we are focused on being the premiere property management company in the Wickenburg area by working with Owners, Tenants, and local Vendors to quickly and efficiently manage properties entrusted to us.



CONTACT US

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Each office is independently owned and operated

PROPERTY MANAGEMENT SERVICES

CENTURY 21[®]

Arizona West



Property Management Services

Owner & Property Set Up

Property Management Agreement; Owner Property Disclosures; Inventory List, if applicable; Photography, and more. Rental tax will be charged, per AZ State guidelines. A *Transaction Privilege Tax* account will be created, to include authorizing the Property Manager to process tax payments on Owner's behalf.

Tenants

Tenants are interviewed after completing an application, credit check, background and criminal history. Approved tenants are encouraged to make payments, request repairs, and view their lease documents through our online Resident Center portal.

Accounting & Marketing

Rent collection, security deposits, monthly accounting services. Manage reserve account for repair & maintenance requests. Maintain website. Advertise available properties and property management services. Show properties to prospective tenants.

Communications

A state of the art customer relations management system, with online and mobile app access, is used to market properties, process tenant applications, and tenant repair requests coordinated with vendors. We keep you informed!

About Your Property Management Team

Cindy Logan - Property Manager

Cindy brings over 15 years experience in the real estate industry, including property management and residential and commercial leasing. She works alongside other Century 21 staff and local, trusted vendors to manage one of your most important assets.

"We are...
Responsive,
Professional,
Experienced,
Local Experts."

